

Mercer Public Library
Board of Directors Regular Meeting
Monday, October 14, 2024 at 5:00 p.m.
Mercer Public Library – 2648 Margaret St, Mercer, Wisconsin

1.0 Call to order: President Bugni called the meeting to order at 5:04 p.m.

2.0 Pledge of Allegiance

3.0 Roll call of members: In attendance in person: Judy Bugni, Dorothy Bangle, Roxanne Lutgen, Library Director Julia Pusateri, School Liaison Renae McMurray. Excused absences: Mike Nelson, Mary Warren. Unexcused absences: Town Liaison Scot Lundquist

4.0 Open comment & correspondence: None.

5.0 Approval of previous meeting's minutes: Motion by Lutgen, seconded by McMurray to approve the meeting minutes from the September 9, 2024 regular board meeting as corrected. Motion carried unanimously. Motion by Lutgen, seconded by Bangle to approve the special budget meeting minutes from September 19, 2024 as corrected. Motion carried unanimously.

6.0 Treasurer's report and bills payable: Bangle presented the treasurer's report and reviewed the bills to be paid. Bugni made a motion, seconded by Lutgen to accept the treasurer's report and pay the bills. Motion carried unanimously.

7.0 President's report: Bugni thanks Pusateri for her work with the grant application.

8.0 Library Director's report: Pusateri provided a written report. A verbal overview of the report was given.

9.0 Committee reports

9.1. Friends of the Library: Report was given by Lutgen on behalf of Warren. No action required. Fall Celebration raised over \$15,000.

9.2. Mercer School representative: Report was given by McMurray. No action required. StoryWalk posts have been installed and students are voting on book to use for the winter. Veteran's Day luncheon on November 11.

10.0 Unfinished business

10.1. Wisconsin "Flexible Facilities Program" grant application. Update was given by Library Director Pusateri. Mercer Public Library was one of just thirty-five successful grant applicants and will receive just over \$100,000 for facility improvement and connectivity upgrades for the library. A large thank you to Director Pusateri and past Library Director Schmidt for all of their efforts in making this happen!

10.2. Request for registers of Library accounts held by municipal governance. No additional updates. Pusateri will follow up with Town Clerk for additional information.

10.3. 2025 Library Budget request. Budget workshop was held on October 8. Second budget workshop will be held on Friday November 1 at 9:00am and Meeting of the Electors to approve budget is on Monday November 25 at 5:00pm.

10.4. Discussion and possible approval of changes to library bank accounts

10.4.1. Consider closing ICCU account. Motion was made by Lutgen and seconded by Bugni to authorize current signatures to close the ICCU account. Motion carried unanimously.

11.0 New business

11.1. Review of Library Policies. Motion was made by Lutgen and seconded by Bugni to table the review of the three attached policies for the November board meeting with appropriate notice.

11.1.1. V. Responsibilities and Authorities of the Library Board (Bylaws) and Appendix E. Trustee Qualification Policy

11.1.2 . XXIV. Records Retention Policy and Appendix L. Public Library Records Retention Schedule

11.1.3. XXVIII. Review and Revisions of Library Policies

11.2. Consideration for approval – Letter of Support for Norvado BEAD Grant Application. Motion was made by Lutgen and seconded by Bangle to approve the letter in support of the Norvado BEAD Grant Application prepared and presented by Pusateri. Motion carried unanimously.

12.0 Adjournment:

12.1 Next regular meeting scheduled for Monday, November 11, 2024 at 5:00 PM

12.2 Adjourn: Meeting adjourned by Bugni at 6:45 PM

Minutes recorded by Julia Pusateri on behalf of Mike Nelson